



Canton City Health Department

Division of Nursing

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James M. Adams, R.S., M.P.H.
Health Commissioner

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Medical Director

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Director of Nursing

Date: February 15, 2010
To: Prospective HIV Prevention Grantees
From: James M. Adams, RS, MPH
Subject: HIV Prevention Program Funding Announcement

The Canton City Health Department announces the availability of funding for HIV Prevention Projects. The HIV Prevention funding is for a 1-year project period. The grant year will be January 1, 2011, through December 31, 2011, pending funding availability and satisfactory performance. These funds are received from the Centers for Disease Control and Prevention (CDC) and the State of Ohio and are coordinated by the Ohio Department of Health (ODH).

Funding is appropriated for the Stark Region, which includes Stark and Carroll Counties. Agencies outside these communities will not be considered. This program is authorized under the Cooperative Agreement between the US Centers of Disease Control and Prevention and the ODH HIV/STD Prevention Program.

Grants can be made to public entities and to nonprofit entities concerned with Human Immunodeficiency Virus (HIV), and Acquired Immune Deficiency Syndrome (AIDS) (see attached program requirements). Each award is expected to average \$10,000 to \$30,000. Awards will be based upon the application review process which will be coordinated by the local health department in conjunction with the regional advisory group. An estimated five (5) grants will be awarded.

Funds may not be used for inpatient services; to make cash payments to intended recipients of services; to purchase office equipment and furniture; to purchase or improve property; to support construction cost or renovation costs; or as matching funds for the receipt of other federal grants.

Two technical assistance sessions have been scheduled to answer questions and to provide guidance to agencies considering applying.

The sessions are scheduled for: March 25, 2010 at 10:00 am
April 22, 2010 at 10:00 am

Both sessions will be held at the Canton City Health Department, 420 Market Avenue North, Canton, OH 44702 in the Board Room.

Any questions regarding the technical assistance sessions and the grant application process can be directed to Pamela Gibbs at 330-489-3322.

An original and five (5) hard copies of the completed application must be received no later than 4:00 pm on (June 30, 2010). Applications **received after** the date and time will not be accepted. If desired, the application may be hand delivered from 8:00 A.M. to 4:00 P.M. on the due date. **Faxed applications**

will not be accepted.

Mail or deliver the application to:

**ATTN.: PAMELA GIBBS
CANTON CITY HEALTH DEPARTMENT
420 MARKET AVENUE NORTH
CANTON OH 44702-1544**

Application should be sent by return receipt. By doing so, you will have an official copy indicating the application was received. Each application submitted will be screened to assure completeness and consistency with the application content requirements. The Health Department will not be responsible for late mail or other delivery problems.

This is a competitive grant process. All applications will be reviewed by an initial review team to be assembled by the Regional Advisory Group (RAG) in partnership with the Local Health Department (LHD). The initial review team will perform an in-depth evaluation of each application and score the application. Those applications that make the initial cut will move onto the final review process. The final review team will be assembled by the RAG and will review the applications according to the regional final review protocol.

Letters will be sent out to applicants approximately December 30, 2010, informing them of their final funding results.

The Freedom of Information Act and the associated Public Information Regulations (45 CRF Part 5) of the Ohio Department of Health and Human Services requires the release of certain information regarding grants requested by any member of the public. The intended use of this information will not be a criterion for release. Grant applications and grant related reports are generally available for inspection and copying except that information considered being an unwarranted invasion of privacy will not be disclosed. For specific guidance on the availability of information, refer to 45 CRF Part 5.

All grant decisions are final. Once the review process is complete, an applicant may request initial and final review information by writing to Pamela Gibbs.

In order to maintain an effective review process, termination of the grant/contract and suspension from the next RFP process will automatically occur if any applicant, their employees, board members, their spouses, and any person negotiating or has an arrangement concerning prospective employment contacts any of the initial or final reviewers.

Sincerely,



James Adams, R.S., M.P.H.
Health Commissioner